

Orange City Center
Osteen Center
Jo Sheppard Head Start Center
East Volusia II Center
West Volusia Center
Spring Hill Head Start

In your state, Head Start services can be eligible for Head Start student populations, if the following conditions are met:

- The entity is part of a public school district, or
- The entity is a stand-alone Head Start facility recognized by the state

Please provide third party supporting documentation (i.e. documentation from a state agency) proving the entities above meet Head Start requirements for your state.

In addition, please respond to the following question for Jackson St. Center and Jo Sheppard Head Start Center only:

- Do the facilities listed above include Head Start students?
- Is the Head Start facility a separate facility or part of an elementary/secondary school?
- Please provide the Head Start enrollment (student count) that is included in Block 4 of this Form 471.
 - Does the enrollment count include students under the age of 3?
____ Yes ____ No
 - If yes, provide the enrollment count of students under the age of 3.
- For each FRN, please provide a dollar cost allocation or percentage of total cost for the services being provided to Head Start students.
 - Identify the ineligible student cost (students under the age of 3)
 - Identify the eligible student cost

Failure to respond to the above questions or provide the supporting documentation will result in a cost allocation of Head Start services for each FRN and possible denial of your funding requests.

Please be advised that the removal of Head Start students from Block 4 of your Form 471 may increase or decrease your discount percentage, which could impact your funding.

For further information regarding Head Start facilities, please refer to the USAC website at: <http://www.usac.org/sl/applicants/step01/non-traditional-K-12/>.

Please fax or email the requested information to my attention. If you have any questions or if you require a further explanation of this request, please feel free to contact me.

It is important that we receive all of the information requested **within 15 calendar days** so we can complete our review. **Failure to respond may result in a reduction or denial of funding. If you need additional time for your response, please let me know as soon as possible.**

Should you wish to cancel your Form 471 application or any of your individual funding requests, please clearly indicate in your response that it is your intention to cancel an application or funding request. Include in any cancellation request the Form 471 application number(s) and/or funding request number(s), and the complete name, title and signature of the authorized individual.

Thank you for your cooperation and continued support of the Universal Service Program.

Regards,

Peter Amendolara
Associate Manager - Program Integrity Assurance
30 Lanidex Plaza West | Parsippany, NJ 07054
T: 973.581.5272 | F: 973.599.6538
pamendolara@sl.universalservice.org